



Hurstville Golf Club Inc - By Laws
ABN 32 583 203 209

Subject - Application for membership

1. Applications for membership are required to be processed in accordance with the club's constitution and the rules as described below.
2. Applicants seeking membership are to complete a signed application form, providing the required personal details and acknowledging their agreement to be bound by the rules of the association. Membership and joining fee payment is to be made at time of lodgement of the application.
3. Membership fees will be established from time to time by the Committee of Management and must be applied at all times as defined. Variations may only be approved by a vote taken at an authorised Management Committee Meeting.
4. All application approvals are subject to confirmation by the Management Committee.
5. The allocation of a handicap can only be made as a consequence of a new member completing a required number of preliminary games (as defined by Golf Australia - GA) or via the recognition of an already pre-existing current GA handicap.
6. When approved, an applicant will be advised in writing of the decision. This notification will be provided under the signature of the President or his/her delegate. This documentation will provide all necessary information to welcome the new member and outline more specifically the club's expectations of the member.

7. Each new member of the club will be provided with a “welcome pack” that includes a rulebook, bag tag and current year club programme. In addition, from time to time, other goods may be provided at the discretion of the Management Committee.

8. A membership record will be created on the Golflink system for each new member and will be retained permanently on that system. Members transferring to other clubs will have their club number changed to reflect their new home club status.

9. Membership application forms are required by law to be retained as a permanent record and as such will be filed with all other permanent club records.

10 Maintenance of the club’s Golflink database and the club’s permanent records is the responsibility of the person delegated by the committee.

Subject - Membership Categories

1. The following membership types exist

Ordinary Member – any person (male or female) who is over the age of 18 years.

Senior Member - any person (male or female) who is over the age of 60 years.

Junior Member - any person who is between 12 and 18 years of age.

Intermediate Member – any person who is between the age of 18 and 25 who is a student, not fully employed.

Social Member – any person wanting to be a member of the club but not wishing to hold an official Golf Australia handicap.

Honorary Member – any person the Management Committee of the club deems appropriate may be made an Honorary member for a specific period of time, not exceeding 12 months.

Life Member – any member, at the discretion of the Management Committee may be made a Life member of the club.

Recommendations can be made by any club member for consideration.

Patron – The club, at its discretion, may elect a Patron for such period as may be deemed appropriate.

2. The following members have the right to hold office and vote, provided the member is currently financial. All other members may not hold official office/committee positions or have the right to vote.

- Ordinary member
- Senior member
- Intermediate member
- Life member

3. Membership fees (both annual & joining) will generally be established annually by the Management Committee for each membership type. However, from time to time throughout the year, the Management Committee at their discretion, may vary those fees as necessary.

4. A schedule of current club membership fees will be displayed at the course pro-shop and on the club's Web Site for public information.

Subject - Management Committee

1. The Management Committee of the club consists of the following positions. All positions are voluntary and as such members elected to these positions are not entitled to receive remuneration or rewards for undertaking those responsibilities.

- Office-bearers
 - President
 - Vice President
 - Treasurer
 - Secretary
 - Assistant Secretary
- Ordinary members
 - Captain
 - Vice captain
 - Up to 4 other members

The roles for each individual position on the committee have been defined and included as part of the club's permanent records. In addition to those records, the club's constitution (based on the "model rules" as produced by the Office of Fair Trading) as amended, clearly

defines the responsibilities of the committee and its individual members.

2. Management Committee membership appointments are for a period of 12 months. Elections to be held in conjunction with the clubs Annual General Meeting each August. Casual vacancies created throughout a year will be filled, if considered necessary, by direct appointment.

3. As required by law, a permanent record of all management committee members is to be maintained detailing each member's period of appointment and position held.

4. Committee members are expected to act at all times in accordance with the requirements of their roles & responsibilities and apply the rules of the club in a fair and equitable manner.

5. Disputes/ disciplinary action arising from the actions of individual members are to be subject to review by the management committee prior to implementation. Members, have by law, the right to appeal such decisions at either a general meeting of the club or via a community justice centre.

Subject - Player conduct

1. All players are expected to act in a manner that is becoming of the club at all times whilst playing on the course or representing the club in any capacity.

2. When playing on the course all members are expected to dress appropriately in clothing and footwear that is clean, neat and tidy.

3. All players are expected to participate in a minimum of 6 games per year, with at least 3 of these occurring on our home course.

4. All complaints re player conduct are to be presented in writing and forwarded to the Match Committee of the club.

5. Complaints concerning golf course or Pro-shop employees should be directed to the Management Committee of the club in writing. In no

circumstances shall any member of the club reprimand other players, course staff or Pro-shop employees.

6. Mobile phones should not be used on the course, except in the case of an emergency.

Subject – Booking In

1. Players may book for competition events as follows.

Saturday- 8 days ahead from 7 am on the preceding Friday

Tuesday – 8 days ahead from 7am on the preceding Monday

Friday – 8 days ahead from 7am on the preceding Thursday

Should further competition events be allocated, the same 8 day rule will apply.

2. The match committee reserves the right to vary the above rules for major events or as required from time to time.

3. All bookings are to be made via pro-shop staff to a maximum of four players . No alterations are to be made to booking sheets directly by members other than to record / cancel their own name and any other associated player's name within their group.

4. Any player who fails to notify the pro-shop of their inability to play or fails to cancel their booking 30 minutes before their Tee time shall be regarded as a “fail to front” and shall be liable to the following penalties.

1st offence - warning from committee

2nd offence - 1 match suspension from competition

3rd offence - cancellation of membership if repeat offender

5. All players are expected to attend the Pro-shop at least 15 minutes prior to their Tee time allocation. If a player does not attend by this time the starter shall have the authority to place a reserve player in that time slot.

6. Except as indicated by the rules of golf, practice on the course prior to playing a game is to be limited to the practice nets and practice area located next to the 8th fairway.

Subject – The Starter

The Starter shall have the power to:

- (a) Book in any member or visitor in a club competition within the existing rules.
- (b) Move a player / players from their original time slots in order to make up groups.
- (c) Place a reserve player in any appropriate vacant time slot
- (d) In conjunction with the match committee call off play due to extreme weather conditions.
- (e) Shall not permit bookings to be taken prior to time sheets being made available.

2. Ground staff has the right to call off play subject to course condition and extreme weather conditions without the consent of the match committee.

3. Motorised carts may be used on the course with the approval of the ground staff and/or the pro-shop staff.

Subject – Local Rules

1. The match committee has the authority to create local rules from time to time or as required. Current rules pertaining to the days play will be displayed at the Pro-shop.

2. Carts and bikes may be used in all events unless otherwise advised by the match committee

3. All major events including monthly medals are to be played from the blue/red plates. All other events from the white plates unless otherwise advised.

4. The match committee reserves the right to change the competition from that listed in the events book if so required on a day-to-day basis.

5. Protests in relation to any match or competition must be lodged immediately after the completion of a match, in writing to the match committee.

6. All players are expected to enter their scores into the computer at the completion of their round. If the computer is unavailable scorecards are to be placed in the box provided.

Subject – Competition Play

1. Players must do all in their power to play without delay. The recommended maximum time for a round of golf at HGC should not exceed 4.5 hours. It is the responsibility of the lowest marker in the group to ensure that each group keeps up with the group in front.
2. Players may take a brief break at the halfway mark provided they will not in any way delay play beyond the maximum 4.5 hour period.
3. If any player in a group loses a ball and is required to return to the tee to play another ball, that group should invite the following group to play through.
4. A maximum of 5 minutes is allowed to search for a lost ball. Regardless of this time limit, players should consider calling following groups through if they are delaying play.
5. The course marshal (who may be an employee of the Pro-shop, a committee member or a member nominated by the committee) has the power to speed up play by directing players to catch up with the group in front. If slow play continues, the course Marshal may penalise the players two strokes or if necessary, disqualify the players.
6. All players are expected to have a sound knowledge of the rules and etiquette of golf and to at all time adhere to those rules.
7. Competition groups will consist of a maximum of 4 players, unless otherwise determined by the match committee.
8. Where, in a 2 or 4 ball event, only three players are available, then the lowest handicapper will swing with the other two players.

Subject – Rules of Golf

Unless stated otherwise in this document or displayed as local rules, the rules of golf as defined by the various ruling bodies will apply at all times. Similarly, rules pertaining to Handicapping, Course Rating, Clubs and Balls and Amateur status will also apply as defined by the governing bodies of the NSW/ Australian Associations.